

# Newsletter Advertisement Submission Form

On a first-come, first serve basis, MOCAP will offer newsletter advertising to its members. Currently, there are only ten spaces available, approximately four inches wide by three inches tall, at a price of \$200 for one year (six consecutive newsletters).

Once notified that the Supplier has been accepted for advertising, payments (made to SGMP MOCAP), will be due within 30 days of acceptance. Invoices and receipts will be provided upon request. Individuals expressing an interest in advertising, but not returning their ad layout and payment to us by the within 30 days, will forfeit their opportunity and the ad will go to the first person on a waiting list. Individuals on the waiting list will have first opportunity to purchase ad space at the end of the year, when current ads expire.

## **Please complete the following:**

**Company Name:** \_\_\_\_\_  
**Contact Person:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City/State/Zip:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

## **Advertising Specifications:**

<b>Advertisement Size</b>	<b>4 inches x 3 inches</b>
<b>Acceptable Formats</b>	<b>PC EPS, Microsoft Publisher, Adobe Illustrator Full Color or Black &amp; White</b>
<b>Price</b>	<b>\$200 for a full year (6 consecutive newsletters)</b>

***All advertisements will remain the same for a full year. Adjustments may be made due to staffing, organization changes, etc. at the discretion of the Newsletter Editor.***

***No ad will be placed in the newsletter without having first been paid in full.***

If you have any questions or to submit ads, please contact:

Cameo R. Harrington  
Joplin Convention & Visitors Bureau  
602 S. Main, Joplin, MO 64801  
800.657.2534 or 417.625.4790  
charring@joplinmo.org

## **Payment:**

Check payable to SGMP MOCAP enclosed in the amount of \$200

Please bill my MasterCard or Visa in the full amount of \$200

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_